

2024 BHCG PRIDE WEEKEND CLEANUP: July 18 – 22 VOLUNTEER INSTRUCTIONS

ALL VOLUNTEERS

Pick up BHCG Volunteer t-shirts, surplus box liner bags & tape **Thursday, July 18th 3 – 6 PM** and **Friday, July 19th 9 AM – noon** at the Bankers Hill Clubhouse - 3030 Front Street.

BOX ASSEMBLY & PICKUP: Thursday 7/18

12– 2 PM	Ben Baltic: Pick up boxes & supplies from Pride HQ	Juniper & Balboa Drive
3 – 6 PM	Assemble boxes Weekend roving volunteers: Pick up t-shirts, liner bags & tape	Bankers Hill Clubhouse
5 – 6 PM	Friday box distributors: Pick up pre-assembled boxes, liner bags & tape	Bankers Hill Clubhouse

Thursday box assembly

- Place several surplus folded liner bags in bottom of box.
- Insert 1 opened liner bag in box & fold over 6" around top of box.
- Secure folded liner edges to box with BHCG-provided **packaging** tape.
- Recycle boxes ONLY: Glue recycle sticker to 2 sides of box, below folded bag edge, with BHCG-provided glue.
- Re-fold box & stack for Thursday/Friday pickup by box distribution volunteers.

BOX PICKUP & DISTRIBUTION: Friday 7/19

9 AM – Noon	Friday box distributors: Pick up pre-assembled boxes, liner bags & tape Weekend roving volunteers: Pick up t-shirts, liner bags & tape	Bankers Hill Clubhouse
1 – 7 PM	Distribute pre-assembled boxes	BHCG 2024 Box Distribution Map

Friday box distribution

- **BHCG 2024 Box Distribution Map: Eight (8) assigned distribution sections**
 - Map: Note box section distribution lead name; if interested in assisting the lead with this Friday afternoon task, please contact Jeanne Rawlings (phone # below).
 - Map: Note box distribution section boundaries.
 - Map: Note trash & recycle box quantities to be distributed within each section.
- Securely tape box pairs together.
- Place pairs & singles next to permanent signs, poles, trees, planters, electrical boxes, etc. and secure to them if possible. May also be wedged between curbs of street corner planting beds & adjacent sidewalk curbs. Place on "leeward" sides of permanent fixtures in case of wind.
- Check your assigned box locations throughout the weekend to make sure they're still in place.
- Contact Ben Baltic ASAP if any of your assigned boxes go missing!

WEEKEND ROVING CLEANUP: Friday 7/19 – Sunday 7/21

FRIDAY	Early to late evening
SATURDAY	All day through late evening
SUNDAY	All day through late evening

Weekend roving cleanup

- **BHCG Bankers Hill weekend cleanup boundaries:**
 - **North to South:** Upas Street to Hawthorne Street
 - **West to East:** West side of 1st Avenue (from Quince/North to Hawthorne/South) to West side of 6th Avenue (from Upas/North to Hawthorne/South)
- Provide your own gloves, “grabber”, water and smaller trash bags if desired for easier pickup.
- Pick up trash at least 2-3 times each day – early AM, mid-day and late afternoon are best.
- Remove & close full bags in BHCG trash & recycle boxes; place in less full BHCG boxes, City receptacles, and easily accessible residential and business dumpsters.
- Secure new liner bags in BHCG boxes:
 - Surplus liner bags are in bottom of each box.
 - Fold liner bag 6" over box top edges, secure with BHCG-provided packaging tape on all 4 sides (do NOT use Scotch tape, painters tape or masking tape!).
- **Sunday PM:** Consolidate BHCG boxes at closest intersection corners on 4th, 5th & 6th Avenues for more efficient final box pickup Monday AM.

FINAL ROVING CLEANUP: Monday 7/22

7:30 – 10:30 AM

- 4th, 5th & 6th Avenues from Upas to Hawthorne (both sides 4th & 5th, East side 6th)
- Meet at NE corner of Laurel & 4th Avenue to split into North/South teams
- Finish consolidating boxes at closest intersection corners on 4th, 5th & 6th Avenues for more efficient final box pickup by PRIDE later Monday AM.

Get free access to the Festival on Saturday and Sunday!

BHCG will register each volunteer with Pride **IF** we have your email address by **Friday June 28th**. Pride will then send each registered volunteer access instructions.

Get a free BHCG volunteer t-shirt by committing to a minimum of **3** volunteer hours over the weekend.



Please wear your handsome BHCG volunteer t-shirt throughout the weekend!

Bankers Hill Clubhouse: 3030 Front Street

Going north on 1st Avenue: 1st left after bridge, then 1st right – clubhouse is up on the western slope, large parking lot in front.

BHCG Weekend Contacts:

- **Ben Baltic** 619-977-3788
- **Jeanne Rawlings** 619-517-3221
- **John Percy** 407-404-2347