



Adopt-A-Plot Frequently Asked Questions



QUESTION	ANSWER
Why should I or my organization Adopt-A-Plot?	<p>By Adopting A Plot in Balboa Park you are becoming a part of history! This unique program is a limited time opportunity to design and plant an area within Balboa Park. Your involvement will help make Balboa Park more beautiful for thousands of visitors to enjoy now.</p> <p>Each plot will have a sign giving credit to the person or organization responsible for the area.</p>
How do I get started?	<p>Please contact Friends of Balboa Park at: 619-232-2282 adoptaplot@friendsofbalboapark.org 2125 Park Blvd. San Diego, CA 92101</p>
<p>What do I need to do?</p> <p>What do I need to do? (cont.)</p>	<ol style="list-style-type: none"> 1. Contact Friends of Balboa Park to discuss your level of involvement and answer any other questions you may have. 2. Design a proposal for your intended plot for the remainder of the sponsoring term. Please include: <ol style="list-style-type: none"> a) Plant layout, b) Plant palette, c) Estimated costs, d) Time line, e) Labor availability for installation and maintenance, f) Maintenance schedule and g) Monetary funding <p>NOTE: You may change the layout throughout the year, if you are using seasonal plants, please include this information in your proposal.</p> 3. Submit the proposal to Friends of Balboa Park and it will be reviewed by Parks & Recreation Department horticultural staff.



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	<p>Mailing Address: 2125 Park Blvd. San Diego, CA 92101 E-mail: adoptaplot@friendsofbalboapark.org</p> <p>4. Once your proposal is approved by Park & Recreation, you may schedule your installation date through Friends of Balboa Park.</p>
<p>What if I do <i>not</i> meet all the requirements?</p>	<p>Contact Friends of Balboa Park to communicate your interest and answer your questions. We may be able to connect you with another group or resource.</p>
<p>How much does it cost to reserve a plot?</p>	<p>There is no fee to reserve a plot.</p>
<p>What if I just want to contribute financially?</p>	<p>Donations can be designated to the Adopt-A-Plot Project and may help adoptees in need of funding or provide other necessities to enhance the program.</p> <p>Please make donations online at: https://friendsofbalboapark.org/adopt-a-plot/ Or checks can be made payable to “Friends of Balboa Park” and mailed to: Friends of Balboa Park 2125 Park Blvd. San Diego, CA 92101 **Please write in the memo: “Adopt-A-Plot Donation”</p>
<p>What if I want to volunteer my time?</p>	<p>Volunteers are very welcome. Please contact us with: your availability, number of persons in your group, and what your team is capable of doing so we can find the best fit for your skills and availability.</p> <p>If you plan to be a regular volunteer, you can become a registered Volunteer for the City of San Diego. This process includes background checks and fingerprinting, done through the City. They are available by email and phone at: SDVolunteer@sandigo.gov or (619) 533-4017</p>



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<p>What if I only want to design a plot?</p>	<p>Please send us your contact information and qualifications and we will be happy to forward them to adopters who need a designer.</p>
<p>What if I do not have the equipment (shovels, rakes, etc)?</p>	<p>Let us know what type of equipment and the quantity. We will try to arrange for you to <u>borrow</u> the tools and equipment from Parks & Recreation (first come, first served; based on equipment availability).</p>
<p>What type of plants can I use?</p>	<p>We are emphasizing water-wise plants, but we will also consider other plant groups. As example, there are seasonal color flowers on the Prado looking north to the Botanical Building.</p>
<p>I have an idea for a plot that is not included in your map.</p>	<p>If you have an idea for a plot that is not listed on the map, please submit your idea and details of the anticipated area and we will consider your suggestion.</p>
<p>Do I have to take the whole designated area on the map?</p>	<p>No, but the portion which you select will have to be reviewed by the Horticulture Committee and approved by the Parks & Recreation Department.</p>
<p>Do I have to be a commercial business?</p>	<p>No, it is not a requirement. Any garden club, school, business, organization or family can adopt a plot.</p>
<p>I represent a professional/commercial business, how do I get Right of Entry?</p>	<p>Friends of Balboa Park has a Right Of Entry Permit for the program, contractors will just need to coordinate their “in-kind” work with the Friends office.</p>



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<p>What if I <i>cannot</i> take care of a plot for the whole term?</p>	<p>If you are not able to make the full commitment for a plot it will need to be discussed prior to the plot adoption. Alternatives may include:</p> <ul style="list-style-type: none"> • Volunteering with another group • Partnering with another group • Adopting a smaller plot
<p>What if something unforeseen happens during the year and I cannot continue to take care of the plot?</p>	<p>The key is communication. Let us know and we can work with volunteers and/or park staff to take over the care of the plot.</p>
<p>How soon can I begin installation?</p>	<p>As soon as the Parks & Recreation Department has reviewed and approved your design and plant list, you can schedule installation.</p>
<p>Will my plot be permanent?</p>	<p>All plots are considered temporary, but will be reviewed by Parks and Recreation at year-end and may or may not become permanent gardens in the park.</p>
<p>What if it is decided that my plot will not be permanent?</p>	<p>The terms of the agreement are that you will need to return the plot to its original state prior to adoption.</p>
<p>Can I change the types of plants used throughout the year?</p>	<p>Each plot is unique. While we encourage using plants that will be beautiful all year long, some plots will include seasonal plants which may be changed out during the year. Please include your intention in your plans and schedule all maintenance through Friends of Balboa Park.</p>



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<p>What about plot maintenance?</p>	<p>You, as the plot sponsor, are responsible for making certain that your plot is well presented throughout the year. If it begins to look “raggedy” you will receive a reminder call. Remember, your name is on the plot so it is best to schedule regular maintenance in your plan.</p>
<p>What is regular maintenance?</p>	<p>Regular maintenance includes: dead-heading, pruning, replacing failing plants. Schedule all maintenance through Friends of Balboa Park.</p>
<p>What about watering?</p>	<p>Most of the plots have permanent irrigation, but if your plot is over or under-irrigated, report it to Friends of Balboa Park.</p>



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What type of paperwork is required?

Non-profit organizations using volunteers will need to have their members and volunteers fill out volunteer waivers required by the City of San Diego. They will also be asked to track the hours of all of their volunteers.